



How to use the Whova Online Abstract Submission System

- On the IACRN website, click on the button for submitting abstracts.
- You will be at the registration page for the Whova system. Follow prompts to register.
- If you submit more than one abstract, please use the same login for each abstract.

1. The abstract submission process

- Log into the Whova system when your abstract is ready for submission - enter your email address and the password used when you initially registered with the system.
- A screen appears from which the submission process starts. Please read the instructions on this screen carefully. If you are submitting a new abstract, click the link: “Click here to submit a new abstract.”
- Submitting an abstract is a multi-step process. Each step asks several questions. Many questions are marked “required” and will prevent you from progressing with your submission until these questions have been answered.
- If you stop before completing the process, your submission will be held in temporary storage until your return. When you log back in, click on your **incomplete** abstract and resume submission.
- When you reach the final step, you must click “FINISH” to complete the submission process. You will receive an email confirmation of your abstract submission. If you do not receive a confirmation email, reopen your submission, and verify that you have clicked “FINISH.”

2. REMEMBER:

- Be sure to complete all edits **BEFORE** clicking on the FINISH button. Once you have submitted your abstract, and clicked the FINISH button, no further revisions will be possible.
- Do not include author or organization names in the title of your project or in the body of your abstract. This is to ensure an unbiased review process.
- You must include the names, credentials, email addresses and a financial disclosure form for all presenters and authors listed on the abstract

3. Queries

- If you have any queries about the submission process, scoring rubric or you want to withdraw an abstract submission please contact the conference administrator IACRN@IACRN.org

2026 IACRN Conference Call for Abstracts: Scoring

General Information to ensure your abstract is scored fairly:

- **MAXIMUM word count (320)** includes the title and the headings. Points are lost if the word count exceeds 320.
- **DO NOT** include author names, facility, or organization **within** the abstract.
- Become familiar with scoring rubric.
- Choose a **CATEGORY** of Abstract for your project from the list below.
- Use the IACRN Abstract Scoring Rubric as a guide to the headings. Do not submit your abstract formatted into one paragraph. Points are lost if the headings are not used.

CATEGORIES of Abstracts

- Information Technology
- Clinical Inquiry (Case Study, Evidence Based Practice, Quality Improvement, Original Research)
- Professional Development / Education
- Leadership
- Clinical Research Nursing: An International Perspective

Notes to Submitters:

- **Industry-sponsored abstracts:** Pharmaceutical company or industry CRN's may submit an abstract featuring their employer's products or services if they fully disclose their employment and/or financial involvement. Abstract presentations may not be sales presentations and must not imply IACRN's endorsement of said products or services. The individual making the presentation must clarify this point during the presentation. If selected, **no contact hours will be awarded for these abstracts due to ANCC guidelines stating that content must be free of commercial influence.**
- A pharmaceutical company or industry CRNs may submit an abstract in a non-clinical category such as leadership/education/ professional development. Contact hours may be awarded based on the abstract.
- Please contact iacrn@iacrn.org if you have any questions about your submission.

Abstract Sections:

- Do not submit your abstract all in one paragraph without section headings.
- All section headings must be included in the abstract.
- Please be guided by the IACRN Abstract Scoring Rubric.
- The abstract sections are included in the rubric below.

IACRN Abstract Scoring Rubric

Information related to scoring. Each abstract can earn a total of 50 points. 10 points maximum for information under each of the headings for a sum of 50 points.

SCORE	SCORING RUBRIC
1 – 10	<p>1. Relevance/ Title: The topic thoughtfully aligns with the conference theme, <i>Spark & Sustain: Connecting People, Practice & Progress in Clinical Research Nursing</i>.</p> <ul style="list-style-type: none"> • It holds significant relevance for clinical research nurses (CRNs) • The abstract TITLE effectively identifies the target population and • Captures the project’s scope and content, highlighting either: <ul style="list-style-type: none"> ○ strategy(ies) used to answer the research question or ○ strategy(ies) used to achieve goals/aims of the project
1 – 10	<p>2. Background and Significance: This section provides crucial context for the project, illustrating its importance. The significance addresses the vital “so what” question by including at least one of the following aspects:</p> <ul style="list-style-type: none"> • Identifying an area of practice or processes that require enhancement(s) or • Emphasizing the importance of leveraging existing evidence to tackle a problem or • Providing a pathway leading to a research question or • Pinpointing specific processes aimed at improvement that is directly relevant to CRN practice.
1 – 10	<p>3. Objectives: This section clearly outlines the specific innovations or goals that the author or team:</p> <ul style="list-style-type: none"> • Aspires to implement or achieve or • Articulates the research question and any secondary aims, providing a clear direction for the study
1 – 10	<p>4. Methods and Results: This section provides a comprehensive outline of the plan, explaining “how” it was implemented to meet the objectives or address the research question. Additionally, it:</p> <ul style="list-style-type: none"> • Describes the evaluation strategies employed • Showcases the results or outcomes that emerged from implementing the plan to fulfill the stated goals
1 – 10	<p>5. Implications for CRN Practice and Future Research: This section discusses the implications of executing the plan to achieve the stated objectives. It effectively underscores the significance of the recommendations and outcomes for clinical research nursing:</p> <ul style="list-style-type: none"> • Both in terms of enhancing current practices and guiding future research endeavors and • Identifies specific processes that are targeted to improve an area that is relevant to CRN practice